

Hangman Hills Water District No. 15  
P.O. Box 11187  
Spokane, WA 99211-1187

## Minutes of the Meeting

May 16, 2011

The regular meeting of the Board of Commissioners was held at the Spokane County Fire District No. 8 building on the Palouse Highway at 7:00 pm. Those in attendance were Commissioner Quinnett, Commissioner Sainsbury, Commissioner Panzeri, Contract Operations and Maintenance Manager Ty Wick, and Secretary Cliff Chinn. A quorum for the meeting was established.

Minutes of the March 21, 2011 meeting and the April 18, 2011 meeting were presented for the Board's approval. Motion to approve the meeting minutes as presented was made by Commissioner Sainsbury and seconded by Commissioner Quinnett. The Board, by unanimous vote approved the meeting minutes.

### Financial

Delinquent & Disputed Accounts - There were 6 delinquent accounts and no disputed accounts.

### Accounts

Cliff Chinn made available to the Board the Monthly Voucher Listing for May 2011. Expense reimbursement claims required by RCW 42.24.090 have been recorded on the Listing. As of this date, May 16, 2011, upon motion made by Commissioner Sainsbury and seconded by Commissioner Quinnett, the Board, by unanimous vote, did approve for payment the vouchers included in the above listing and further described as follows: Vouchers #1255 through #1265 – for the total amount of \$5,429.37.

- Fund Balances– H36 \$184,280.25 & H38 \$ 95,561.70. Cliff Chinn presented the April 2011 Income Statement and the April 30, 2011 Balance Sheet. The fund balances shown on the Balance Sheet agree with the county reports.

### Old Business

- Commissioner Quinnett shared with the Board the job duty description of the previous Secretary.

### New Business

- Cliff Chinn shared with the Board the biennial audit assessment results of the Washington State Auditors Office for the period of January 1, 2008 through December 31, 2009. There were no findings.
- Cliff Chinn shared with the Board receipt of a request to continue membership in the American Water Works Association, Pacific Northwest Section, Washington Water Utility Council. Ty Wick presented information on the value of membership with this organization. After discussion, motion made by Commissioner Sainsbury and seconded by Commissioner Quinnett, the Board, by unanimous vote approved continued membership.


- Cliff Chinn shared with the Board receipt of a request from the Washington State Public Works Board to adjust the due date, one time only, of the principal and interest payments on the 1995 and 1996 Public Works Trust Fund Loans. After discussion, motion made by Commissioner Quinnett and seconded by Commissioner Panzeri, the Board by unanimous vote approved the due date adjustment.
- Commissioner Sainsbury will take the Water District's phone calls for the next month.

### Open Forum

No citizens were present for discussion.

### Adjournment


There being no further business to come before the District, the official meeting was closed at 7:38 PM.



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Jeff Quinnett, President

Respectfully submitted,



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Clifford Chinn, May 16, 2011