

Hangman Hills Water District No. 15
P.O. Box 11187
Spokane, WA 99211-1187

Minutes of the Meeting

June 20, 2011

The regular meeting of the Board of Commissioners was held at the Spokane County Fire District No. 8 building on the Palouse Highway at 7:00 pm. Those in attendance were Commissioner Quinnett, Commissioner Sainsbury, Commissioner Panzeri, Contract Operations and Maintenance Manager Ty Wick, and Secretary Cliff Chinn. A quorum for the meeting was established.

Minutes of the May 16, 2011 meeting were presented for the Board's approval. Motion to approve the meeting minutes as presented was made by Commissioner Sainsbury and seconded by Commissioner Panzeri. The Board, by unanimous vote approved the meeting minutes.

Financial

Delinquent & Disputed Accounts - There were 7 delinquent accounts and 2 disputed accounts.

Accounts

Cliff Chinn made available to the Board the Monthly Voucher Listing for June 2011. Expense reimbursement claims required by RCW 42.24.090 have been recorded on the Listing. As of this date, June 20, 2011, upon motion made by Commissioner Sainsbury and seconded by Commissioner Quinnett, the Board, by unanimous vote, did approve for payment the vouchers included in the above listing and further described as follows: Vouchers #1266 through #1279 – for the total amount of \$11,108.55.

- Fund Balances– H36 \$185,753.49 & H38 \$ 95,658.46. Cliff Chinn presented the May 2011 Income Statement and the May 31, 2011 Balance Sheet. The fund balances shown on the Balance Sheet agree with the county reports.

Old Business

- Ty Wick updated the Board with the procedures currently being followed regarding the notification and timing utilized for delinquent accounts prior to their service being shut off.

New Business

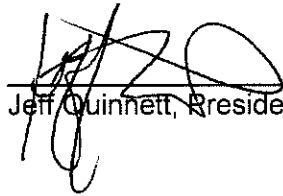
- Cliff Chinn shared with the Board the need to set up an archival system to backup the electronic records of the Water District. Various methods were discussed. Upon motion made by Commissioner Quinnett and seconded by Commissioner Panzeri, the Board, by unanimous vote, did approve the set-up of a web site to increase public awareness of Water District 15 activities and to act as a repository of documents.
- Commissioner Quinnett will take the Water District's phone calls for the next month.

Open Forum

Garold Steed was present for Board meeting discussions. No additional comments were presented during the open forum.

Adjournment

There being no further business to come before the District, the official meeting was closed at 7:46 PM.



Jeff Quinnett, Resident

Respectfully submitted,



Clifford Chinn, June 20, 2011

June 20, 2011, 2011

Hangman Hill Water District #15 Board Meeting Agenda

- I. Establish Quorum**
- II. Welcome**
- III. Approve Minutes from May Meeting.**
- IV. New Business**
 - 1) Commissioner Jeff Q. will take the phone book
 - 2) Delinquent Notices
- V. Financial**
 - A. Disputed Accounts
 - B. Delinquent Accounts
 - C. Correspondence
 - D. Financial Accounts
 - 1. Vouchers & Checks
 - 2. Financial Report
 - 3. Bank Account Statement
- VI. Old Business**
 - 1. Water District 3: Update on billing system
- VII. Adjournment**