

Hangman Hills Water District No. 15
P.O. Box 11187
Spokane, WA 99211-1187

Minutes of the Meeting

August 15, 2011

The regular meeting of the Board of Commissioners was held at the Spokane County Fire District No. 8 building on the Palouse Highway at 7:00 pm. Those in attendance were Commissioner Quinnett, Commissioner Sainsbury, Commissioner Panzeri, Contract Operations and Maintenance Manager Ty Wick, and Secretary Cliff Chinn. A quorum for the meeting was established.

Minutes of the July 18, 2011 meeting were presented for the Board's approval. Motion to approve the meeting minutes as presented was made by Commissioner Quinnett and seconded by Commissioner Sainsbury. The Board, by unanimous vote approved the meeting minutes.

Financial

Delinquent & Disputed Accounts – There were 6 delinquent accounts and no disputed accounts.

Accounts

Cliff Chinn made available to the Board the Monthly Voucher Listing for August. Expense reimbursement claims required by RCW 42.24.090 have been recorded on the Listings. As of this date, August 15, 2011, upon motion made by Commissioner Sainsbury and seconded by Commissioner Quinnett, the Board, by unanimous vote, did approve for payment the vouchers included in the above listing and further described as follows: Vouchers #1291 through #1300 – for the total amount of \$8,094.62.

- Fund Balances– H36 \$180,825.54 & H38 \$ 95,835.16. Cliff Chinn presented the July 2011 Income Statement and the July 31, 2011 Balance Sheet. The fund balances shown on the Balance Sheet agree with the county reports.

Old Business

- Cliff Chinn reported that e-mail accounts, based on the new website, were created. It was estimated that the new homepage would be up in a week, with the completed site available before the next Board meeting.
- A discussion about a potential problem with the format of mailed invoices took place. A billing dispute was brought to the Board's attention. Contract Operations and Maintenance Manager Ty Wick indicated that these items would be further researched.
- Contract Operations and Maintenance Manager Ty Wick brought information about a new billing system. The implementation cost was determined to be \$1250 and found to be quite reasonable. Upon motion made by Commissioner Sainsbury and seconded by Commissioner Quinnett, the Board, by unanimous vote, did approve the adoption of this system

New Business

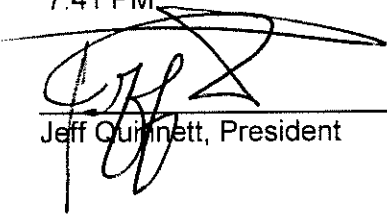
- Commissioner Sainsbury will take the Water District's phone calls for the next month.

Open Forum

No citizens were present for Board meeting discussions.

Adjournment

There being no further business to come before the District, the official meeting was closed at 7:41 PM.



Jeff Quinnett, President

Respectfully submitted,



Clifford Chinn, August 15, 2011

August 15, 2011, 2011

Hangman Hill Water District #15 Board Meeting Agenda

- I. Establish Quorum**
- II. Welcome**
- III. Approve Minutes from July Meeting.**
- IV. New Business**
 - 1) Commissioner Jeff will take the phone book
 - 2) Delinquent Notices
- V. Financial**
 - A. Disputed Accounts
 - B. Delinquent Accounts
 - C. Correspondence
 - D. Financial Accounts
 - 1. Vouchers & Checks
 - 2. Financial Report
 - 3. Bank Account Statement
- VI. Old Business**
 - 1. Water District 3: Update on billing system
 - 2. Web Site
- VII. Adjournment**