

Hangman Hills Water District No. 15
P.O. Box 11187
Spokane, WA 99211-1187

Minutes of the Meeting

September 19, 2011

The regular meeting of the Board of Commissioners was held at the Spokane County Fire District No. 8 building on the Palouse Highway at 7:00 pm. Those in attendance were Commissioner Quinnett, Commissioner Sainsbury, Contract Operations and Maintenance Manager Ty Wick, and Secretary Cliff Chinn. A quorum for the meeting was established.

Minutes of the August 15, 2011 meeting were presented for the Board's approval. Motion to approve the meeting minutes as presented was made by Commissioner Sainsbury and seconded by Commissioner Quinnett. The Board, by unanimous vote approved the meeting minutes.

New Business

- Commissioner Quinnett will take the Water District's phone calls for the next month.
- Cliff Chinn brought to the Board's attention that Fire District 8, currently the site of the Hangman Hills Water District 15 monthly meetings, requested an application and cleaning deposit of \$150.00 for the future use of their facility. Upon motion made by Commissioner Sainsbury and seconded by Commissioner Quinnett, the Board, by unanimous vote, did approve the completion of the application by Commissioner Sainsbury and the continued use of the Fire District 8 building for the regular meeting of the Board of Commissioners.

Financial

- Delinquent & Disputed Accounts – There were 6 delinquent accounts and 1 disputed account.

Correspondence

- The 2012 insurance binder from Enduris was presented for examination.
- Receipt of the annual Public Water System Operating Permit was acknowledged.

Accounts

Cliff Chinn made available to the Board the Monthly Voucher Listing for September. Expense reimbursement claims required by RCW 42.24.090 have been recorded on the Listings. As of this date, September 19, 2011, upon motion made by Commissioner Quinnett, and seconded by Commissioner Sainsbury, the Board, by unanimous vote, did approve for payment the vouchers included in the above listing and further described as follows: Vouchers #1301 through #1311 – for the total amount of \$7,656.18.

- Fund Balances– H36 \$179,597.79 & H38 \$ 95,924.79. Cliff Chinn presented the August 2011 Income Statement and the August 31, 2011 Balance Sheet. The fund balances shown on the Balance Sheet agree with the county reports.

Old Business

- Cliff Chinn confirmed that e-mail accounts, based on the new website, were created. The website was not yet operational. It was estimated that the new homepage with the completed site, would be available before the next Board meeting.

Open Forum

Mike Laib was present for Board meeting discussions. Fees, billings, and shut off procedures were discussed.

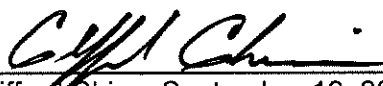
Adjournment

There being no further business to come before the District, the official meeting was closed at 7:41 PM.



Jeff Quinnett, President

Respectfully submitted,



Clifford Chinn, September 19, 2011