

Hangman Hills Water District No. 15  
P.O. Box 11187  
Spokane, WA 99211-1187

## Minutes of the Meeting

February 20, 2012

The regular meeting of the Board of Commissioners was held at the Spokane County Fire District No. 8 building on the Palouse Highway at 7:00 pm. Those in attendance were Commissioner Quinnett, Commissioner Sainsbury, Contract Operations and Maintenance Manager Ty Wick, and Secretary Cliff Chinn. A quorum for the meeting was established.

Minutes of the January 16, 2012 meeting were presented for the Board's approval. Motion to approve the meeting minutes as presented was made by Commissioner Quinnett and seconded by Commissioner Sainsbury. The Board, by unanimous vote approved the meeting minutes.

### **New Business**

- Commissioner Quinnett will take the Water District's phone calls for the next month.
- A status update on the new billing software was requested. Ty Wick relayed information indicating the process of conversion had begun, but was a little behind schedule. Additional updates would be forthcoming.
- Discussion of the possibility of early retirement of the Public Works Trust Fund Loans took place. It was decided to resume these discussions at a future meeting.

### **Financial**

- Delinquent & Disputed Accounts –  
There were 0 delinquent accounts and 0 disputed accounts.

### **Correspondence**

- Receipt of the e-mail resignation of Commissioner Panzeri was acknowledged.

### **Accounts**

Cliff Chinn made available to the Board the Monthly Voucher Listing for February. Expense reimbursement claims required by RCW 42.24.090 have been recorded on the Listings. As of this date, February 20, 2012, upon motion made by Commissioner Quinnett, and seconded by Commissioner Sainsbury, the Board, by unanimous vote, did approve for payment the vouchers included in the above listing and further described as follows: Vouchers #1344 through #1350 – for the total amount of \$2,414.00.

- Fund Balances– H36 \$202,429.10 & H38 \$ 96,309.24. Cliff Chinn presented the January 2012 Income Statement and the January 31, 2012 Balance Sheet. The fund balances shown on the Balance Sheet agree with the county reports.

## Old Business

- Further discussion of the use of the Water District's tank, as an equipment location, to allow internet service providers the ability to improve service for Hangman Hills residents ensued. It was decided to have more detailed discussions with Court Shrock at a future meeting.

## Open Forum

Mike Laib was present for Board meeting discussions and requested his appointment to the Board for the remaining term of the vacated position of Commissioner Panzeri. Fees, billings, and shut off procedures were also discussed.

## Adjournment

There being no further business to come before the District, the official meeting was closed at 7:50 PM.



Jeff Sainsbury, President

Respectfully submitted,



Clifford Chinn, February 20, 2012