

Hangman Hills Water District No. 15
9116 E Sprague Ave #460
Spokane, WA 99206-3601

Minutes of the Meeting

January 21, 2013

The regular meeting of the Board of Commissioners was held at the Spokane County Fire District 8 building on the Palouse Highway at 7:00 PM. Those in attendance were Commissioner Quinnett, Commissioner Sainsbury, Commissioner Laib, Contract Operations and Maintenance Manager Ty Wick, and Secretary Cliff Chinn. A quorum for the meeting was established.

Minutes of the December 10, 2012 meeting were presented for the Board's approval. Motion to approve the meeting minutes as presented was made by Commissioner Sainsbury and seconded by Commissioner Quinnett. The Board, by unanimous vote approved the meeting minutes.

New Business

- Commissioner Quinnett will take the Water District's phone calls for the next month.
- A grounds upkeep plan was discussed. Motion to approve the renewal contract with Sure Green was made by Commissioner Sainsbury and seconded by Commissioner Laib. The Board, by unanimous vote passed the motion.
- Cliff Chinn brought to the Board's attention that an error in a couple of previous deposits resulted in \$185.52 not belonging to the Hangman Hills Water District 15 being deposited. Motion to refund the monies to the proper owner was made by Commissioner Sainsbury and seconded by Commissioner Laib. The Board, by unanimous vote passed the motion.
- The budget for the 2013 fiscal year was discussed and updated. Motion to approve the budget as presented was made by Commissioner Quinnett and seconded by Commissioner Sainsbury. The Board, by unanimous vote passed the motion.

Correspondence

- No new correspondence was presented.

Old Business

- No old business was brought to the Board's attention.

Financial

- Delinquent & Disputed Accounts –
There were 0 delinquent accounts and 0 disputed accounts.

Accounts

Cliff Chinn made available to the Board the Monthly Voucher Listing for December. Expense reimbursement claims required by RCW 42.24.090 have been recorded on the Listings. As of this date, January 21, 2013, upon motion made by Commissioner Sainsbury, and seconded by Commissioner Quinnett, the Board, by unanimous vote, did approve for payment the vouchers included in the above listing and further described as follows: Vouchers #1443 through #1452 – for the total amount of \$3,161.52. Also as of this date, January 21, 2013, upon motion made by Commissioner Laib, and seconded by Commissioner Sainsbury, the Board, by unanimous vote, did approve for payment the cash disbursement listing for the 4th quarter combined excise taxes in the total amount of \$1245.47.

- Fund Balances– H36 \$235,351.30 & H38 \$ 97,220.91. Cliff Chinn presented the December 2012 Income Statement and the December 31, 2012 Balance Sheet. The fund balances shown on the Balance Sheet agree with the County reports.

Open Forum

- No citizens were present for Board meeting discussions.

Adjournment

- There being no further business to come before the District, the official meeting was closed at 7:45 PM.


Michael Laib, President

Respectfully submitted,


Clifford Chinn, January 21, 2013