

Hangman Hills Water District No. 15  
1225 N. Yardley Street  
Spokane, WA 99212-7001

## Minutes of the Meeting

March 18, 2013

The regular meeting of the Board of Commissioners was held at the Spokane County Fire District 8 building on the Palouse Highway at 7:00 PM. Those in attendance were Commissioner Quinnett, Commissioner Sainsbury, Commissioner Laib, Contract Operations and Maintenance Manager Ty Wick, and Secretary Cliff Chinn. A quorum for the meeting was established.

Minutes of the February 18, 2013 meeting were presented for the Board's approval. Motion to approve the meeting minutes as presented was made by Commissioner Sainsbury and seconded by Commissioner Quinnett. The Board, by unanimous vote approved the meeting minutes.

### New Business

- Commissioner Laib will take the Water District's phone calls for the next month.
- Discussion of the rates and duties of secretarial and accounting services took place. A service agreement was presented. After some discussion, a motion to approve the amended agreement was made by Commissioner Quinnett and seconded by Commissioner Laib. The Board, by unanimous vote approved the motion. Secretary Chinn will prepare a resolution for consideration at the next meeting authorizing the Chairperson to execute the amended agreement.
- Due to upcoming scheduling problems, discussions on changing the date of the next meeting took place. Motion to change the April meeting date from April 15<sup>th</sup> to April 8<sup>th</sup> was made by Commissioner Laib and seconded by Commissioner Quinnett. The Board, by unanimous vote approved the motion.

### Correspondence

- No new correspondence was presented.

### Old Business

- Water use efficiency rebates were again discussed. Posting of the previously approved terms, conditions and amounts will be added to the HHWD15.com website after coordination with County efforts.

### Financial

- Delinquent & Disputed Accounts –  
There were 3 delinquent accounts and 1 disputed accounts.

## Accounts

Cliff Chinn made available to the Board the Monthly Voucher Listing for January. Expense reimbursement claims required by RCW 42.24.090 have been recorded on the Listings. As of this date, March 18, 2013, upon motion made by Commissioner Sainsbury, and seconded by Commissioner Quinnett, the Board, by unanimous vote, did approve for payment the vouchers included in the above listing and further described as follows: Vouchers #1464 through #1471 – for the total amount of \$2,403.59.


- Fund Balances– H36 \$243,091.28 & H38 \$ 97,358.87. Cliff Chinn presented the February 2013 Income Statement and the February 28, 2013 Balance Sheet. The fund balances shown on the Balance Sheet agree with the County reports.

## Open Forum

- No citizens were present for Board meeting discussions.


## Adjournment

- There being no further business to come before the District, the official meeting was closed at 7:41 PM.



Michael Laib, President

Respectfully submitted,



Clifford Chinn, March 18, 2013