Hangman Hills Water District No. 15 2901 E Player Dr Spokane, WA 99223

## Minutes of the Meeting

January 30, 2023

Due to Covid19 restrictions, the closed meeting of the Board of Commissioners was held telephonically and at 11707 S Player Dr at 7:00 PM for the purpose of transitioning the duties of Clifford Chinn. Those in attendance were Commissioner Paul, Commissioner Haslett, and Commissioner Hewett. A quorum for the meeting was established.

## **New Business**

- It was confirmed that Clifford Chinn's last day will be February 15, 2023. Final salary to be processed on the February 20, 2023 Board meeting.
- It was decided to have Casie Monge process the payments and make the deposit needed for the 2-8-23 bills. Cliff Chinn will send the deposit books and the endorsement stamp back to the Water District for depositing the customers' checks directly into Spokane County's US Bank account.
- Also as of this date, January 30, 2023 Casie Monge will assume the duties of the Secretary and Bookkeeper.

## Adjournment

There being no further business to come before the District, the official meeting was closed at 7:30 PM.

Don Paul

Respectfully submitted,

Clifford Chinn, January 30, 2023